Teacher: Harned	Unit: Excel	Week 2	Microsoft Office		
Daily Agenda	**Monday**	**Tuesday**	**Wednesday**	**Thursday**	**Friday**
Daily Learning Target	I can complete the Core 1 Excel Test in Training Mode using the GMetrix software.	I can complete the Core 1 Excel Test in Training Mode using the GMetrix software.	I can complete the Core 1 Excel Test in Training Mode using the GMetrix software.	I can complete the Core 1 Excel Test in Training Mode using the GMetrix software.	I can complete the Core 1 Test in Testing Mode using the GMetrix software.
CC# & DOK Level	Program of StudiesMicrosoft Office - Valid Course Code 070750	Program of StudiesMicrosoft Office - Valid Course Code 070751	Program of StudiesMicrosoft Office - Valid Course Code 070752	Program of StudiesMicrosoft Office - Valid Course Code 070753	Program of StudiesMicrosoft Office - Valid Course Code 070754
Unit Vocabulary	active cell, cell, cell address, cell reference, formula bar, scroll, sheet tabs, worksheet, label, autocorrect, autocomplete, numeric label, value, accounting format, currency format, cell style, fill, autofill, wrap text, default column width, fill handle, range				
Rigor	Knowledge, Comprehension	Knowledge, Comprehension, Application	Knowledge, Comprehension, Application	Knowledge, Comprehension, Application	Knowledge, Comprehension, Application
Accomodations	Extended time, one-on-one instruction, modeling, direct instruction				
Instructional Strategy	Independent Practice	Independent Practice	Independent Practice	Independent Practice	Independent Practice
Instructional Strategy	Using embedded technology	Using embedded technology	Using embedded technology	Using embedded technology	Using embedded technology
Formative Assessment	Product	Product	Product	Product	Product
Student Assignment	Excel Core 1 Test	Excel Core 1 Test	Excel Core 1 Test	Excel Core 1 Test	Excel Project 1 Test